



Agenda

Criminal Justice Advisory Committee

Lake Tahoe Community College

Thursday December 15, 2016

3:00-4:30PM

A106

- Welcome and Introductions
- Program Overview & Biennial Review
- Update on Search & Rescue
- Internship Opportunities
- Informational Flyers
- General Discussion



Criminal Justice Advisory Committee Meeting Minutes December 15th, 2016

Present

- ❖ Brad Deeds – Dean of Workforce Development and Instruction, Lake Tahoe Community College (LTCC)
- ❖ Brian Uhler – Police Chief, South Lake Tahoe Police Department, California
- ❖ Chris Campion – Retired, Federal Bureau of Investigations (FBI) and Adjunct Faculty of Criminal Justice, Lake Tahoe Community College
- ❖ Daniel Coverly – Captain, Douglas County Sheriff's Office, Nevada
- ❖ David Reichel – Part-time Academic Director and Adjunct Faculty of Wilderness Education, Lake Tahoe Community College
- ❖ Doug Sentell – Detective, City of South Lake Tahoe Police Department
- ❖ Glenn Norling – FBI
- ❖ Jamie Rhone – CTE Program Specialist, Lake Tahoe Community College
- ❖ Jeremy Brown – Director of Institutional Effectiveness, Lake Tahoe Community College
- ❖ Kerry David – Board of Trustees, Lake Tahoe Community College
- ❖ Kurt Peterson – Sergeant, California Highway Patrol (CHP)
- ❖ Matt Underhill – Lieutenant, El Dorado County Sheriff's Office
- ❖ Melissa Liggett – CTE Program Technician, Lake Tahoe Community College
- ❖ Morgan Montoya – Student Representative, Lake Tahoe Community College
- ❖ Stephen Heggen – Deputy Chief Probation Officer of El Dorado County Probation Office and Adjunct Faculty of Criminal Justice and Real Estate, Lake Tahoe Community College
- ❖ Steven Bailey – Judge, El Dorado County Superior Court
- ❖ Terry Lowther – Lieutenant Commander, Donner Pass Commercial Vehicle Inspection Facility
- ❖ Tracy Thomas – Counselor, Lake Tahoe Community College

The meeting was called to order at 3:01 p.m.

Welcome and Introductions

Brad Deeds, the new Dean of Workforce Development and Instruction, joined LTCC in September of 2016. He comes with extensive experience in workforce development via the Nevada Department of Education. He was former state director of adult education, state High School Equivalency Administrator, and was responsible for distance education and corrections education for the state of Nevada. He is here to support the students and community and is looking forward to developing valuable partnerships.

Program and College Overview

Certificate and degree completion dates, student enrollments, full time equivalent students (FTES), and course completion rates for Criminal Justice were reviewed. (FTES is not headcount enrollment, but is the equivalent of 525 hours of student instruction per each FTES.) In 2015-16, there **14.25 FTES and a duplicated headcount of 187 students**. The duplicated headcount enrollment includes all students enrolled in CRJ courses (students may be enrolled in more than one class and would therefore be counted for each class). **53.3% of students were female, and more than 50% of students self-identified as White or Non-Hispanic, and the majority of students were under the age of 25 years. 36.9% of students self-identified as Hispanic/Latino/Latina.** This is above LTCC's target enrollment of 30%, to accurately reflect the demographics of the local community. In 2015-16, **6 students earned a Certificate in Criminal Justice. Two Administration of Justice Associate's degrees, one Law Enforcement Degree, one Criminal Justice - Foundations Degree,**

two Criminal Justice Associate's degrees, and one Corrections/Community Supervision Degree were awarded to LTCC students in 2015-16. A full reporting of the Annual Program Review data and the Biennial Review can be found as an attachment to these minutes.

The goal of Career & Technical Education (CTE) advisory meetings is to discuss the current status of the program and to address the workforce needs of related agencies throughout the region. Feedback from the business and industry community and stakeholders is crucial to running a successful CTE program. The Criminal Justice program was first introduced in 1974 to meet the needs of the local community for entry-level court officers, and has expanded over the years. The program is solid and enjoys a good reputation and relationship with regional, state and federal law enforcement agencies, courts and corrections-related agencies. Currently, **two degrees are offered, an Associate in Arts Degree in Criminal Justice and an Associate of Science Transfer (AS-T) Degree in Administration of Justice, along with a Certificate in Criminal Justice.** Students completing the AS-T Degree are able to transfer all credits anywhere within the California State University system. Mention was made at the meeting that Dr. Fritz Wenck retired this week after 42 years of service on the LTCC board, with a strong legacy of supporting student success and access to higher education. Fritz leaves LTCC as the third longest-serving community college board trustee in California history.

The college is currently in talks with 4-year colleges and universities to provide baccalaureate programs on campus; LTCC's University Center will provide facilities for students to take university courses and earn a bachelor's degree without having to leave the South Shore. LTCC has also partnered with Sierra Nevada College (SNC); students can earn their associate's degree through LTCC then continue on to complete their bachelor's degree from SNC in classes held on the LTCC campus, taught by SNC faculty, at discounted tuition rates. Programs include a bachelor's in Global Business Management, a B.A. in Psychology, and a B.A. in Education (pending final approvals).

The Strong Workforce Program through the California Community Colleges Chancellor's Office (CCCCO) is collaborating with employers, organized labor, local communities, and their community colleges through programming supported by funds to close the skills gap and to foster successful student completion. These funds will be used to help establish a Career Center on campus as well as expand programming in various CTE fields such as Computer Information Science/Cyber Security, Wilderness Education, establishing a Tahoe Culinary Academy and a Hospitality Management program. Opportunities exist to connect Criminal Justice with Cyber Security and Public Safety programs on the LTCC campus in the coming years. Some selected highlights related to the new programming:

- The Career Center would be jointly offered through the current Adult Education Block Grant program, aka ADVANCE. The focus would be getting high school and college students more support for career exploration and guidance, expanded work experience and internship opportunities, and providing linkages with local business and industry for placement into jobs and family-sustaining careers.
- The Center for Information Assurance and Security is housed within the College of Engineering and Computer Science at Sacramento State University. They are currently accepting applications for the CyberCorps®: Scholarship for Service (SFS): <https://www.sfs.opm.gov/>. This program is designed to increase and strengthen the cadre of federal information assurance professionals that protect the government's critical information infrastructure. This program provides scholarships that may fully fund the typical costs incurred by full-time students while attending a participating institution, including tuition and education and related fees.
- The CIS program redesign will include courses related to security breaches which will prepare students for a career in preventing and responding to internet security breaches that threaten business, corporations, and the government. LTCC students will receive training for high-demand jobs in Computer Network Security and Secure Software Development. Federal Labor projections estimate approximately 2 million jobs in information security in the United States by 2020.
- A Cyber Security program for STHS students is also in the works through planned dual enrollment, and will help teens learn methods to protect networks, computers, programs and data from attacks, damage or unauthorized access and how to apply it to all fields. An Ethical Hacking boot camp for STHS and LTCC students also something

the college is looking into. Students will learn how to use the same hacking techniques used by malicious hackers to find security vulnerabilities and prevent unauthorized access to a technology system. Hackathons and boot camps are becoming increasingly popular across the country and aim to feed the high demand for emerging technology talent. Sacramento State holds an annual Collegiate Cyber Defense Competition (CCDC).

Employment Opportunities

- The **El Dorado County Sheriff's Office (EDSO)** accepts applications for "Corrections Officer" throughout the year and students only need a High School Diploma or High School Equivalency (HSE, formerly known as GED) and be 18 years or older to apply. Applicants must be able to pass a background check and drug clearance. Typical entry-level Corrections Officers earn between \$17 - \$21 an hour, depending on experience and education. Prospective applicants can visit the El Dorado County website and click Job Opportunities: <https://www.governmentjobs.com/careers/edcgov>.
- The **Douglas County Sheriff's Department** has open hiring for "Corrections Officer" and leans toward local residents, but will hire from out of the region. They prefer academy graduates, but also have an advisory council that provides resources for continuing education for employees. A clean background check and drug test is required for employment. Potential applicants can visit the Douglas County Sheriff website and click Recruitment & Career Opportunities: <http://douglasconvsheriff.com/Recruitment.shtml>.
- Students interested in employment with the **California Highway Patrol (CHP)** must have a high school diploma or HSE and be between 20 – 35 years of age. Applicants must pass a physical fitness ability test and a written examination. Successful applicants must attend a 27-week training academy to become a CHP officer. Newly trained officers are then typically transferred to the Bay Area or Los Angeles area. Interested students should visit www.chp.ca.gov/chp-careers for more information. An academy prep course is something the college should look into, as per the advisory committee discussion.
- The **El Dorado County Superior Court** has a full list of job descriptions and salaries listed at: www.eldoradocourt.org/generalinfo/career-opportunities. The entry level position of Court Clerk Level I requires a high school diploma or HSE and one year of full-time general clerical or office assistant experience. A Bachelor's degree or Paralegal certificate can be substituted to meet the above minimum qualifications for education and experience.
- The **Federal Bureau of Investigation (FBI)** has a website dedicated to career paths and jobs within the agency: www.fbijobs.gov. To become an FBI agent, you must have a bachelor's degree and at least 3 years of applicable work experience. Those interested in FBI law enforcement careers need to have some legal, military, or law enforcement experience, and individuals interested in financial fraud need to have some finance, banking, or accounting experience. Aspiring agents are required to pass physical, medical, verbal, and written examinations before being hired as agents. Additionally, a comprehensive psychological test and background check is completed before being hired. To be hired as an agent, you must be between 23 to 36 years of age when applying. FBI agents are required to hold a bachelor's or graduate degree and have between 2-3 years of applicable work experience. FBI agents often hold law degrees or other professional licenses. Accepted applicants complete 17 weeks of training in Quantico, VA at the FBI academy.

Tracy Thomas will connect with individual agencies and follow up with students interested in getting hired within an agency. LTCC also participates in the annual career fair at Harrahs/Harvey's. Volunteering is great avenue for students to use for getting hired with local agencies.

Update – Search and Rescue

The new Search and Rescue (SAR) courses continue to be well received by students, with registration numbers strong and feedback positive. David is working with wilderness instructors to examine the increase of hours of our Technical Rope Rescue course so that if it is combined with our Swiftwater Rescue course it can result in industry recognized certification. The timeline for this is likely 2017-18. SAR students volunteer with regional Search and Rescue groups and organizations and some are hired in a variety of positions, such as ranger, etc. Beyond the SAR courses, the avalanche courses through the American Institute for Avalanche Research and Education (AIARE) remain extremely popular, with a large number of students on the wait list. The recent California Avalanche Workshop sold out the LTCC theater (over 200 individuals) and was attended by regional SAR members and local fire professionals.

Internship Opportunities

The Internship program is a quarterly academic program involving on-the-job work experience and placement the student earns via preparation and interviews. Students earn one academic unit for every 40 volunteer hours or 50 paid internship hours. This program is a great opportunity for student career exploration and employment opportunities and is available to both community members and students. Committee members are encouraged to contact the Jenna with internship/work experience with any internship opportunities.

Informational Flyers

Melissa Liggett presented the “Stairway to Success” and “Pathways to Completion” flyers and explained they are intended to provide a clear and guided pathway to ensure student retention and success, and include the detailed schedule for the entire academic year. They are attached to this meeting’s minutes.

General Discussion

The state of Nevada requires a Professional Certificate in Peace Operations Specialized Training (POST) certification, plus training and education upon employment for continuing education. A POST preparatory course is recommended as something LTCC should look into. LTCC does not currently offer POST courses. Humboldt State University in Arcata, California offers a POST Management courses. In the POST Management course's 104-hour format, there are 13 days of instruction, spread over three weeks, with a minimum two-week intersession between each week of instruction.

Lake Tahoe Community College is approved for certification of students eligible to receive educational assistance from the Department of Veterans Affairs (DVA). For more information about the Veterans Resource Center and its services at LTCC, please contact Aaron Barnett at (530) 541-4660 ext. 211, or send an email to Barnett@ltcc.edu or veterans@ltcc.edu.

The following handouts were presented as an attachment to the meeting minutes:

- Annual Program Review (2015-16) – Criminal Justice
- CTE Program Addendum (2015-16) – Criminal Justice
- Stairway to Success Flyer (2016-17) – Criminal Justice
- Pathways to Completion Flyer (2016-17) – Criminal Justice
- Advisory Committee Minutes (10-12-15) – Criminal Justice

The meeting was adjourned at 4:00 p.m.

Respectively submitted,
Melissa Liggett
CTE Program Technician

2015-16 ANNUAL PROGRAM REVIEW

Criminal Justice



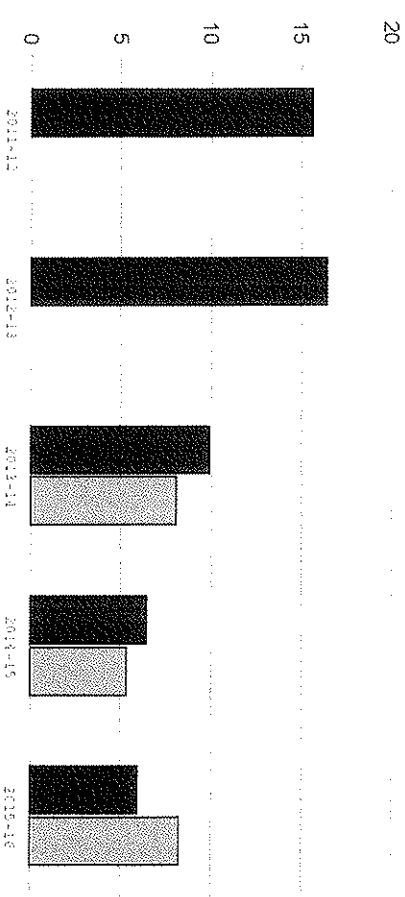
CRIMINAL JUSTICE SUMMARY

This report contains data from Academic Year (AY) 2011 to 2015. Information on program size based on full-time equivalent students (FTEs), Student Success, and Student Achievement are presented below.

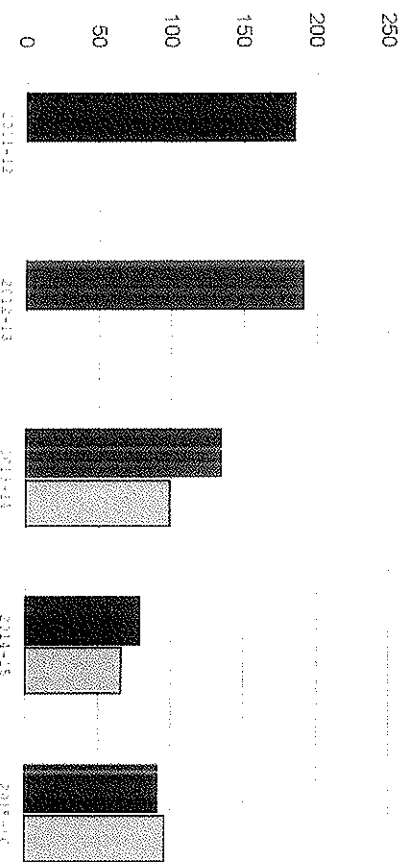
	Total Sections	F2F Sections	Dist Ed Sections	Total FTEs	F2F FTEs	Dist Ed FTEs	Total Duplicated Headcount	F2F Duplicated Headcount	Dist Ed Duplicated Headcount
2011-12	6	6	0	15.61	15.61	0.00	185	185	0
2012-13	7	7	0	16.40	16.40	0.00	191	191	0
2013-14	11	7	4	17.99	9.90	8.09	234	135	99
2014-15	9	5	4	11.85	6.49	5.36	145	79	66
2015-16	11	7	4	14.25	5.98	8.27	187	91	96

4-Yr Chg (11-12 to 15-16)	83.3%	16.7%	—	-8.7%	-61.7%	—	1.1%	-50.8%	—
1-Yr Chg (14-15 to 15-16)	22.2%	40.0%	0.0%	20.3%	-7.8%	54.4%	29.0%	15.2%	45.5%

RESIDENT FTEs



DUPLICATED HEADCOUNT



■ F2F FTEs ■ DE FTEs

page 1

■ F2F Dup Headcount ■ DE Dup Headcount

2015-16 ANNUAL PROGRAM REVIEW

Criminal Justice

DEMOGRAPHICS

	2011-12		2012-13		2013-14		2014-15		2015-16	
	N	%	N	%	N	%	N	%	N	%
Male	39	47.0%	44	50.6%	55	38.7%	31	33.0%	56	45.9%
Female	44	53.0%	43	49.4%	86	60.6%	63	67.0%	65	53.3%
Unknown	0	0.0%	0	0.0%	1	0.7%	0	0.0%	1	0.8%
	2011-12		2012-13		2013-14		2014-15		2015-16	
	N	%	N	%	N	%	N	%	N	%
African American	2	2.4%	2	2.3%	4	2.8%	4	4.3%	3	2.5%
Asian	3	3.6%	2	2.3%	3	2.1%	1	1.1%	2	1.6%
Hispanic	44	53.0%	48	55.2%	59	41.5%	44	46.8%	47	38.5%
Native Amer/Alaska Native	0	0.0%	0	0.0%	2	1.4%	2	2.1%	0	0.0%
Pacific Islander	1	1.2%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
White Non-Hispanic	30	36.1%	32	36.8%	67	47.2%	40	42.6%	65	53.3%
Two or more races	1	1.2%	3	3.4%	6	4.2%	3	3.2%	4	3.3%
Unknown	2	2.4%	0	0.0%	1	0.7%	0	0.0%	1	0.8%
	2011-12		2012-13		2013-14		2014-15		2015-16	
	N	%	N	%	N	%	N	%	N	%
Age < 25	58	69.9%	66	75.9%	85	59.9%	58	61.7%	69	56.6%
Age 25 - 49	24	28.9%	17	19.5%	47	33.1%	31	33.0%	45	36.9%
Age 50 +	1	1.2%	4	4.6%	10	7.0%	5	5.3%	8	6.6%
	2011-12		2012-13		2013-14		2014-15		2015-16	
	N	%	N	%	N	%	N	%	N	%
Median Age	22		20		22		22		23	
Youngest	16		17		16		17		14	
Oldest	55		63		64		65		86	

2015-16 ANNUAL PROGRAM REVIEW

Criminal Justice

COURSE SUCCESS

	2011-12		2012-13		2013-14		2014-15		2015-16	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Male	81	86.4%	90	81.1%	81	82.7%	46	84.8%	85	87.1%
Female	91	92.3%	96	87.5%	130	80.0%	80	78.8%	91	82.4%
Unknown	0	0.0%	0	0.0%	1	0.0%	0	0.0%	1	100.0%

	2011-12		2012-13		2013-14		2014-15		2015-16	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
African American	6	83.3%	6	83.3%	7	85.7%	3	66.7%	3	66.7%
Asian	10	100.0%	6	100.0%	3	66.7%	1	0.0%	2	100.0%
Hispanic	96	88.5%	104	79.8%	92	76.1%	61	82.0%	61	73.8%
Native Amer/Alaska Native	0	0.0%	0	0.0%	2	50.0%	3	33.3%	0	0.0%
Pacific Islander	2	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
White Non-Hispanic	51	88.2%	62	88.7%	101	87.1%	54	85.2%	105	92.4%
Two or more races	3	100.0%	8	100.0%	6	50.0%	4	75.0%	5	60.0%
Unknown	4	100.0%	0	0.0%	1	100.0%	0	0.0%	1	100.0%

	2011-12		2012-13		2013-14		2014-15		2015-16	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Age < 25	115	89.6%	140	81.4%	125	78.4%	77	77.9%	108	80.6%
Age 25 - 49	56	89.3%	35	91.4%	72	81.9%	44	84.1%	61	90.2%
Age 50 +	1	100.0%	11	100.0%	15	93.3%	5	100.0%	8	100.0%

NOTE: Enrollment = duplicated headcount, excluding audits, noncredit, and drops w/ no record.

2015-16 ANNUAL PROGRAM REVIEW

Criminal Justice

AWARDS

	Award Type	Award Title	Awards Conferred
2011-12	AA Degree	Corrections/Community Supervis	2
	AA Degree	Criminal Justice Foundations	2
	AA Degree	Law Enforcement	2
	Certificate	Corrections/Community Supervis	3
	Certificate	Criminal Justice Foundations	3
2012-13	Certificate	Law Enforcement	2
	AA Degree	Corrections/Community Supervis	2
	AA Degree	Criminal Justice	1
	AA Degree	Criminal Justice Foundations	1
	AST Degree	Criminal Justice	1
2013-14	Certificate	Corrections/Community Supervis	1
	Certificate	Criminal Justice	1
	Certificate	Criminal Justice Foundations	1
	Certificate	Law Enforcement	1
	AA Degree	Corrections/Community Supervis	1
2014-15	AA Degree	Criminal Justice Foundations	1
	AST Degree	Administration of Justice	1
	AST Degree	Criminal Justice	1
	Certificate	Criminal Justice	1
	AA Degree	Corrections/Community Supervis	1
	AST Degree	Administration of Justice	4

2015-16 ANNUAL PROGRAM REVIEW

Criminal Justice

AWARDS

2015-16	Award Type	Award Title	Awards Conferred
	AA Degree	Corrections/Community Supervis	1
	AA Degree	Criminal Justice	2
	AA Degree	Criminal Justice Foundations	1
	AA Degree	Law Enforcement	1
	AST Degree	Administration of Justice	2
	Certificate	Criminal Justice	6

ANNUAL PROGRAM

CTE PROGRAM ADDENDUM

ADMINISTRATION OF JUSTICE/CRIMINAL JUSTICE

(2015-16)

For all Career and Technical Education (CTE) Programs, please fill out the following worksheet as part of the required biennial review.

1. Purpose of this Program Significantly Changed Purpose in the Last Two Years Minor Changes in Purpose in the Last Two Years No Changes in Purpose in the Last Two Years ☐ ————— ☒ ————— ☐ (Description, mission, target population, etc.)
2. Demand for this Program High Demand Adequate Demand for our students Low Demand ☐ ————— ☒ ————— ☐ (Labor market data, advisory input, etc.)
3. Quality of this Program Highest Quality Meets Student Needs Needs Significant Improvement ☐ ————— ☒ ————— ☐ (Core indicators, student outcomes, partnerships, certificates, degrees, articulation, faculty qualifications, diversity, grants, equipment, etc.)
4. External Issues Benefits From and Contributes to External Issues Complies with External Issues Not Consistent with External Issues ☐ ————— ☒ ————— ☐ (Legislation, CCCCO mandates, VTEA, Tech Prep, CalWORKs, WIA, BOG Career Ladders, etc.)
5. Cost of this Program Income Exceeds Expenditures Income Covers Expenditures Expenditures Exceed Income ☐ ————— ☒ ————— ☐ (Enrollment/FTEs generated & in-kind contributions of time/resources minus salaries/equipment/supplies, etc.)
6. Two-Year Plan Significant Growth Anticipated On Track for Next Two Years Need Significant Changes and/or increased Resources to Continue ☐ ————— ☒ ————— ☐ (Recommendations, project future trends, personnel and equipment needs, etc.)

CRIMINAL JUSTICE

Pathways to Completion – Certificate of Achievement

*2 REQUIRED COURSES [8 units] See back page
 SELECT 3 COURSES (12 units) See back page

***SELECT 2 COURSES [8-9 units] See back page

Summer 2016

■ CRJ 112-01 Introduction to Investigation**
 Online! 6/20 – 7/29/16 [4 units]

■ PSY 101-01*** General Psychology 4 units Online!
 6/20 – 7/29/16 [4 units]
 ■ SOC 101-01*** Introduction to Sociology Online! 6/20 – 7/29/16
 [4 units]

Fall 2016

■ CRJ 101-01 Introduction to Criminal Justice*
 T: 6:00 - 9:50PM 9/20 – 12/16/16 [4 units]
 ■ CRJ 104-01 Criminal Court Process**
 Online! 10/31 – 12/8/16 [4 units]
 ■ CRJ 110-01 Introduction to Corrections**
 W: 6:00 - 9:50PM 9/21 – 12/7/16 [4 units]

■ MAT 201-01*** MWF: 11:00AM - 12:40PM 9/19 – 12/5/16
 [5 units]
 ■ MAT 201-02*** Online! 9/19 – 12/8/16 [5 units]
 ■ MAT 201-03*** Online! 9/19 – 12/8/16 [5 units]
 ■ PSY 101-01*** TU/TH: 1:00PM - 2:50PM 9/20 – 12/8/16
 [4 units]
 ■ PSY 101-03*** Online! 9/19 – 12/8/16 [4 units]
 ■ PSY 101-04*** Online! 9/19 – 12/8/16 [4 units]
 ■ SOC 101-01*** MW: 11:00AM - 12:50PM 9/19 – 12/5/16
 [4 units]
 ■ SOC 101-02*** Online! 9/19 – 12/8/16 [4 units]

Winter 2017

■ CRJ 101-01 Introduction to Criminal Justice*
 Online! 2/6 – 3/31/17 [4 units]
 ■ CRJ 103-01 Introduction to Evidence**
 TH: 6:00 - 9:50PM 1/12 – 3/30/17 [4 units]
 ■ CRJ 112-01 Introduction to Investigation**
 W: 6:00 - 9:50PM 1/11 – 3/29/17 [4 units]

■ MAT 201-01*** M/W/F: 11:00AM - 12:40PM 1/9 – 3/29/17
 [5 units]
 ■ MAT 201-02*** TU/TH: 10:30AM - 12:55PM 1/10 – 3/28/17
 [5 units]
 ■ MAT 201-03 *** Online! 1/9 – 3/31/17 [5 units]
 ■ PSY 101-01** TTH: 10:00 – 11:50AM 1/10-3/28/17 [4 units]
 ■ PSY 101-02** MW: 4:00 – 5:50PM 1/9 – 3/29/17 [4 units]
 ■ PSY 101-03** Online! 1/9 – 3/29/17 [4 units]
 ■ PSY 101-04** Online! 1/30 – 3/10/17 [4 units]
 ■ SOC 101-01** Online! 1/9 – 3/31/17 [4 units]

Spring 2017

■ CRJ 102-01 Criminal Law*
 T: 6:00 - 9:50PM 4/11 – 6/27/17 [4 units]
 ■ CRJ 108-01 Juvenile Law and Procedures**
 Online! 5/8 – 6/29/17 [4 units]
 ■ CRJ 105-01 Cultural Diversity in Criminal Justice**
 M 6:00 – 10:05PM 4/10 – 6/26/17 [4 units]

■ MAT 201-01*** M/W/F: 11:00AM - 12:40PM 4/10 – 6/26/17
 [5 units]
 ■ MAT 201-02*** TU/TH: 6:00PM - 8:25PM 4/11 – 6/27/17
 [5 units]
 ■ MAT 201-03*** Online! 4/10 – 6/29/17 [5 units]
 ■ MAT 201-04*** Online! 4/10 – 6/29/17 [5 units]
 ■ PSY 101-01*** TU/TH: 1:00PM - 2:50PM 4/10 – 6/29/17
 [5 units]
 ■ PSY 101-02*** M: 6:00PM - 7:50PM 4/10 – 6/29/17 [5 units]
 ■ PSY 101-03*** Online! 4/10 – 6/29/17 [5 units]
 ■ SOC 101-01*** Online! 4/10 – 6/29/17 [5 units]

Students are required to meet with a counselor to develop an Educational Plan. All schedules subject to change!



2016-17 Stairway to Success – Criminal Justice and Administration of Justice

GRADUATION!

DO YOU KNOW?

Students may earn multiple degrees at Lake Tahoe Community College. LTCC also offers an Associate Degree in Addiction Studies!

Graduate!

Apply Now!



To apply and register for classes at LTCC, go to:
www.ltcc.edu. For registration or Passport questions contact One Stop at 530-541-4660 ext. 211 or enrollment@ltcc.edu

Transfer Degree

Take all required coursework, including general education and transferable electives for the Administration of Justice Transfer Degree. Petition for conferral! Graduate!

Earn a Transfer Degree!

Step five

- ✓ Complete a minimum of 90 units, including general education, your major (Administration of Justice), and transferable electives. Petition for conferral. Graduate!

Degree

Select two courses (8-9 units) from the Criminal Justice Certificate of Achievement (28-29 units). Request a Certificate of Achievement.

Certificate

Take the two required courses (8 units) and three other Criminal Justice courses (12 units) from the Criminal Justice Certificate of Achievement (28-29 units).

Choose a General Education Pattern! Earn a Certificate of Achievement!

Complete all required coursework!

Step four

- ✓ Complete a minimum of 90 units, including general education, your major (Criminal Justice), and electives. Petition for conferral. Graduate!

Step three

- ✓ Complete two courses: SOC 101 (4 units), PSY 101 (4 units), or MAT 201 (5 units).
- ✓ Request an evaluation for a certificate, at least one full quarter before expected completion of course requirements by contacting the One-Stop Enrollment Services Center, room A102, or at enrollment@ltcc.edu, or at 530-541-4660 ext. 211 Choose a General Education Pattern.

Required Courses

Complete all required Criminal Justice courses! Meet with a College Counselor. Complete Your GPS and create an Educational Plan. Transfer official transcripts from other colleges. Create a General Education Plan! Complete your GPS!

Step two

- ✓ Complete CRJ 101 (4 units) and CRJ 102 (4 units).
- ✓ Complete three other Criminal Justice courses: CRJ 103 (4 units), CRJ 105 (4 units), CRJ 108 (4 units), CRJ 110 (4 units), or CRJ 112 (4 units).

Counseling & GPS

Step one

Become a student at LTCC!

- ✓ Apply to become a student at LTCC.
- ✓ Apply for Financial Aid.
- ✓ Educational Plan (GPS) - Meet with a College Counselor and create an Educational Plan. You can contact Enrollment Services at 530-541-4660 ext. 211, room A102, or at enrollment@ltcc.edu and make an appointment for an assessment, orientation, and counseling (GPS).
- ✓ Transfer your transcripts from other schools, if applicable. You must request them to be sent to LTCC's One-Stop Enrollment Services Center. (This could take up to four weeks.)

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STAIRWAY TO SUCCESS – Criminal Justice and Administration of Justice