



## LAKE TAHOE COMMUNITY COLLEGE CRIMINAL JUSTICE ADVISORY COMMITTEE MEETING

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THURSDAY MAY 13, 2021 (ZOOM MEETING ID: 914 6194 3476)

- Welcome and Introductions
- General Discussion/Feedback from Industry Partners
- Criminal Justice Annual Program Review (2019-2020)
- Perkins Funding



## Criminal Justice Advisory Committee

### Meeting Minutes

### May 13, 2021

- **Welcome and Introductions**

- Meeting called to order at 3:02 p.m.
- Attendance:
  - Balint, Elizabeth – Director of Institutional Effectiveness, Lake Tahoe Community College (LTCC)
  - Bertomen, Lindsey – Criminal Justice Adjunct Faculty, LTCC
  - Brown, Bryan – Lieutenant, El Dorado County Sheriff's Office (EDSO)
  - Cabral, Travis – Lieutenant, City of South Lake Tahoe Police Department (SLTPD)
  - Campion, Chris – Criminal Justice Adjunct Faculty, LTCC; retired Federal Bureau of Investigation (FBI)
  - Deeds, Brad – Dean of Workforce Development and Instruction, LTCC
  - Guerrero, Mario – Program Manager, CASA Child Advocates of El Dorado County
  - Liggett, Melissa – Career & Technical Education (CTE) Program Technician, LTCC
  - Loehr, Ruth – Public Information Officer, South Lake Tahoe California Highway Patrol (CHP)
  - Michitarian, Ron – Captain, Douglas County Sheriff's Office (DCSO)
  - Muravez, Brian – Director of Compliance & Risk Management, Hard Rock Hotel & Casino Lake Tahoe
  - Rhone, Jamie – CTE Program Specialist, LTCC
  - Romanko, Gary – Deputy Chief Probation Officer, El Dorado County Probation Department (EDCPD)
  - Wood, Vanessa – Supervising Deputy Probation Officer, El Dorado County Probation Department
  - Sears, Tony – Board Trustee, LTCC

- **General Discussion/Feedback from Industry Partners**

- **Brad Deeds:** We have a robust Incarcerated Student Program, which provides Associate Degree programs and helps students with opportunities when they get out of correctional facilities. Many inmates are involved with Wildland Firefighting, are working with Growlersburg Conservation Camp in El Dorado County launch Fire programming for students there. Shane Reynolds, Director of Incarcerated Student Program, is also working to bring more services to the inmate population. Through CRJ programming the college serves a number of California Department of Corrections and Rehabilitation (CDCR) employees.
- **Ruth Loehr - CHP:** Don't have as many people wanting to join law enforcement anymore. Had to lower testing standards as applicants having hard time passing tests, especially verbal, written, and the comprehension skills portion. CHP requires a GED or High School Equivalency/Diploma for entry-level jobs.
- **Travis Cabral SLTPD:** Also finding it difficult to find qualified people. Hire at 21 years or older.
- **Gary Romanko - EDCPD:** Probation requires a bachelor's degree or higher, preferably emphasis on behavioral science.
- **Lindsey Bertomen:** Tell his students they need a broad spectrum of education. Fresno State has a program that is heavy in Criminology, Sacramento State has an excellent program.
- **Brad Deeds:** A few years ago, Lindsey was able equate CRJ 101 "Intro to Criminal Justice" and CRJ 110 "Intro to Corrections" with the CDCR's Basic Correctional Officer Academy. As a result, LTCC will award 8 units of Credit by Exam/Experience for CDCR employees who have successfully graduated from the academy and completed 4 units of CRJ with LTCC. They receive "credit for prior learning/experience".
- **Tony Sears:** Encourages all students to participate in a ride-along to see what it's really like in the field.
- **Brian Muravez – Hard Rock Casino:** Also struggling to find qualified applicants. Are regulated by the Nevada Gaming Control Board, qualified candidates must be 21 years or older.
- **Brad Deeds:** LTCC offers a program where current students can earn college credit for on the job training through Work-Based Learning program. For more info contact Coordinator Amber Goligoski

[goligoski@ltcc.edu](mailto:goligoski@ltcc.edu). Students can earn up to 6 units of work experience per quarter and receive employability skills training.

- **Mario Guerrero CASA:** Is in a community police advisory board that is in the process of being built; can be an opportunity for students to get involved.

- **Annual Program Review (2019-2020)**

- **Brad Deeds:** The one-year change in student enrollments is -37.8%, took a dip in 2019-20 after a high water mark a few years ago. The Full-time Equivalent Students (FTES) is 17.34 and the total duplicated headcount is 207 students. In 2017-18, there was a big bump in FTES at 29.34 when we partnered with the CDCR. The majority of students are female, at 59.7%. Hispanics are at 39.5%, which is well above the college demographic average. The data shows 48.4% of students are under 25 years of age.
- **Chris Campion:** Correctional officers, especially CDCR students, are looking to transfer to either investigative services or a parole officer.
- **Ruth Loehr:** Minimum age is 21 for hiring at CHP, so applicants need a little more life experience and some education. The Explorer program is a great first experience, looks good on resume.
- **Lindsey Bertomen:** The Explorer program is where I send students who are in the dual enrollment program.
- **Gary Romanko:** Have hired some candidates between 40 - 50 years old in Probation. Do see more younger kids coming out of college with a degree that want to jump into law enforcement.
- **Travis Cabral:** Have some positions that you don't have to be 21 or over. One is a Community Services Officer. It is a stepping-stone and gets them involved in the community and department. Also have dispatch positions and a couple of dispatchers have turned into officers. The city has adopted an Ambassador program, which includes both college and high school kids into a paid internship program.
- **Ron Michitarian:** DCSO hires at 21 years of age, helps to have a degree. Do a ride-along and an Explorer program. Quite a few of our Explorers have become full time employees with long careers.
- **Chris Campion:** Anything in computer forensics is great, is a huge need for digital security. The FBI requires a college degree and a thorough background check. Knowing a foreign language is plus.
- **Brad Deeds:** There were seven transfer degrees in Administration of Justice, five associate degrees in CRJ and two certificates awarded in 2019-20. Retention and success rates are high, which indicates a robust program. Looking to increase offerings and trainings as we get closer to building a Public Safety Training Center on campus. Will include a storage facility to house some of equipment and apparatus. Focusing on Fire, Search and Rescue, Wilderness, CRJ, and EMT programs. Want to offer some Peace Officer Standards & Training (POST) Institute of Criminal Investigation (ICI) training classes. In final project proposal stage, have \$5 million in local bond. Cost escalation is going up and going to need matching funds. Also getting ready to launch a \$20 million remodel on campus, using matching funds from the state. Will be able to upgrade our science labs and update classrooms. There will be some demolition going on and this would be a perfect opportunity for local agencies to come in and practice blowing out windows, etc.
- **Ruth Loehr:** Sounds like a perfect opportunity for local agencies to do some kind of training activity.
- **Gary Romanko:** Standards & Training for Correction Officers and crisis intervention courses would be good to have locally at LTCC.

- **Perkins**

- Perkins funding helps the Career & Technical Education department provide a Quarterly Textbook Lending Program, which provides textbooks for eligible students who are pursuing a CTE degree or certificate.

- **Adjournment**

- The meeting adjourned at 4:27 p.m.

Respectively submitted,  
Melissa Liggett  
Career & Technical Education Technician

# 2019-20 ANNUAL PROGRAM REVIEW

## Criminal Justice

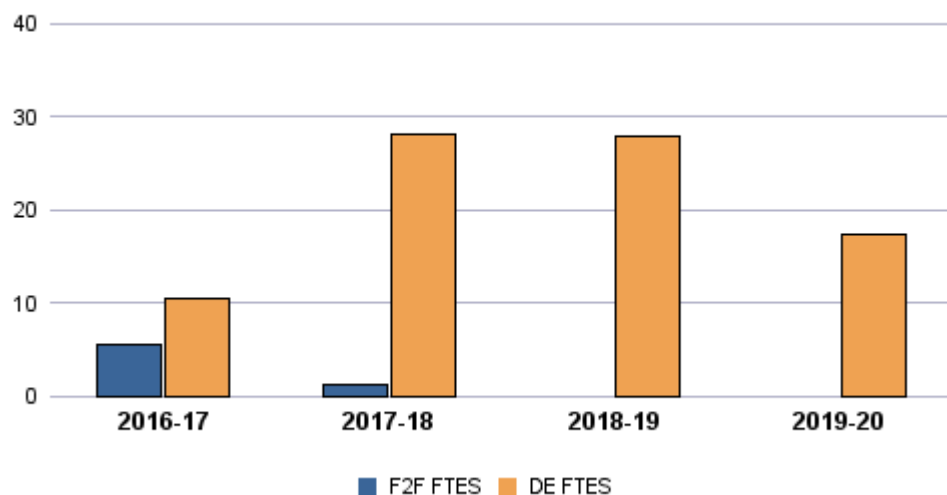


### CRIMINAL JUSTICE SUMMARY

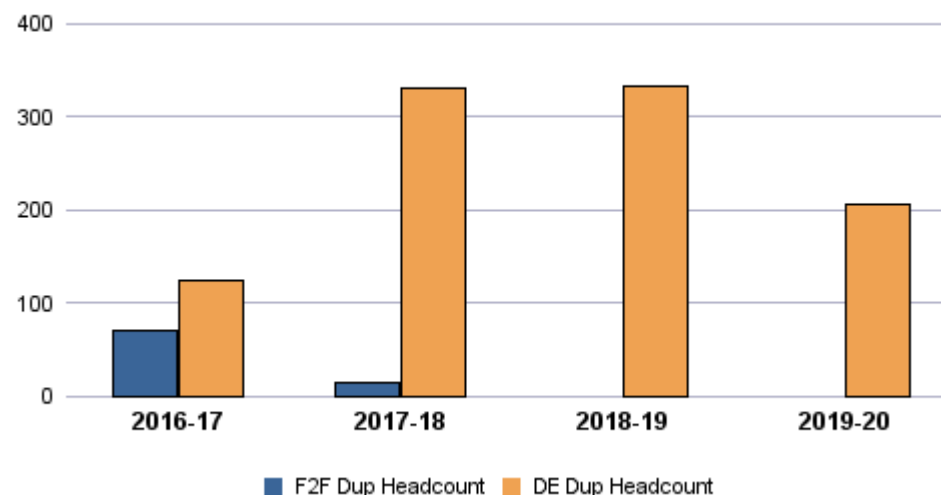
This report contains data from Academic Year (AY) 2016 to 2019. Information on program size based on full-time equivalent students (FTES), Student Success, and Student Achievement are presented below. Except for in the Awards section, students enrolled through the Incarcerated Students Program, South Bay JPA, and Dual Enrollment are excluded.

	Total Sections	F2F Sections	Dist Ed Sections	Total FTES	F2F FTES	Dist Ed FTES	Total Duplicated Headcount	F2F Duplicated Headcount	Dist Ed Duplicated Headcount
2016-17	15	7	8	16.16	5.57	10.58	195	70	125
2017-18	23	1	22	29.34	1.26	28.07	346	14	332
2018-19	18	0	18	27.87	0.00	27.87	333	0	333
2019-20	12	0	12	17.34	0.00	17.34	207	0	207
3-Yr Chg (16-17 to 19-20)	-20.0%	-100.0%	50.0%	7.3%	-100.0%	63.9%	6.2%	-100.0%	65.6%
1-Yr Chg (18-19 to 19-20)	-33.3%	---	-33.3%	-37.8%	---	-37.8%	-37.8%	---	-37.8%

### RESIDENT FTES



### DUPLICATED HEADCOUNT



# 2019-20 ANNUAL PROGRAM REVIEW

## DEMOGRAPHICS

	2016-17		2017-18		2018-19		2019-20	
	N	%	N	%	N	%	N	%
Male	59	48.4%	78	42.9%	72	40.7%	50	40.3%
Female	63	51.6%	104	57.1%	104	58.8%	74	59.7%
Unknown	0	0.0%	0	0.0%	1	0.6%	0	0.0%

	2016-17		2017-18		2018-19		2019-20	
	N	%	N	%	N	%	N	%
African American	8	6.6%	15	8.2%	15	8.5%	5	4.0%
Asian	4	3.3%	10	5.5%	5	2.8%	6	4.8%
Hispanic	44	36.1%	60	33.0%	64	36.2%	49	39.5%
Native Amer/Alaska Native	0	0.0%	0	0.0%	1	0.6%	1	0.8%
Pacific Islander	0	0.0%	1	0.5%	0	0.0%	1	0.8%
White Non-Hispanic	61	50.0%	84	46.2%	78	44.1%	50	40.3%
Two or more races	5	4.1%	8	4.4%	9	5.1%	6	4.8%
Other	0	0.0%	1	0.5%	0	0.0%	0	0.0%
Unknown	0	0.0%	3	1.6%	5	2.8%	6	4.8%

	2016-17		2017-18		2018-19		2019-20	
	N	%	N	%	N	%	N	%
Age < 25	62	50.8%	73	40.1%	84	47.5%	60	48.4%
Age 25 - 49	56	45.9%	99	54.4%	85	48.0%	58	46.8%
Age 50 +	4	3.3%	10	5.5%	8	4.5%	6	4.8%

	2016-17		2017-18		2018-19		2019-20	
	N	%	N	%	N	%	N	%
Median Age	25		27		27		25	
Youngest	16		16		15		16	
Oldest	58		72		69		67	

# 2019-20 ANNUAL PROGRAM REVIEW

## COURSE SUCCESS

	2016-17		2017-18		2018-19		2019-20	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Male	83	83.1%	150	84.0%	117	79.5%	77	84.4%
Female	89	69.7%	163	75.5%	181	82.9%	102	67.6%
Unknown	0	0.0%	0	0.0%	1	100.0%	0	0.0%

	2016-17		2017-18		2018-19		2019-20	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
African American	9	88.9%	19	73.7%	20	70.0%	7	85.7%
Asian	3	66.7%	16	93.8%	5	100.0%	5	100.0%
Hispanic	67	64.2%	104	76.9%	89	68.5%	75	62.7%
Native Amer/Alaska Native	0	0.0%	0	0.0%	2	100.0%	1	0.0%
Pacific Islander	0	0.0%	1	0.0%	0	0.0%	1	0.0%
White Non-Hispanic	87	85.1%	147	82.3%	148	91.2%	73	83.6%
Two or more races	6	66.7%	20	65.0%	28	75.0%	7	85.7%
Other	0	0.0%	1	100.0%	0	0.0%	0	0.0%
Unknown	0	0.0%	5	100.0%	7	85.7%	10	90.0%

	2016-17		2017-18		2018-19		2019-20	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Age < 25	86	74.4%	100	66.0%	111	73.0%	79	63.3%
Age 25 - 49	83	78.3%	198	85.4%	166	84.9%	92	82.6%
Age 50 +	3	66.7%	15	93.3%	22	100.0%	8	100.0%

	2016-17		2017-18		2018-19		2019-20	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Dist Ed	104	74.0%	299	80.3%	299	81.6%	179	74.9%
F2F	68	79.4%	14	64.3%	0	0.0%	0	0.0%

NOTE: Enrollment = duplicated headcount, excluding audits, noncredit, and drops w/ no record.

# 2019-20 ANNUAL PROGRAM REVIEW

## AWARDS

	Award Type	Award Title	Awards Conferred
2016-17	AST Degree	Administration of Justice	4
2017-18	AA Degree	Criminal Justice	3
	AST Degree	Administration of Justice	3
	Certificate	Criminal Justice	2
2018-19	AA Degree	Criminal Justice	5
	AST Degree	Administration of Justice	8
	Certificate	Criminal Justice	9
2019-20	AA Degree	Criminal Justice	5
	AST Degree	Administration of Justice	7
	Certificate	Criminal Justice	2

# 2019-20 ANNUAL PROGRAM REVIEW

## 2019-20 COURSE STATISTICS

<div> % FULL TIME INSTRUCTORS** (2019-20):  % ADJUNCT INSTRUCTORS** (2019-20): </div>											
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FACE TO FACE	Sections Offered	Cancel %	FT % **	Adjunct % **	Avg Census Enroll	Avg End of Term Enroll	Retention % ***	Success % ***	FTES	WSCH	FTEF	Productivity
		---					0.0%					---
<b>Total</b>		---					<b>0.0%</b>					

DISTANCE EDUCATION	Sections Offered	Cancel %	FT % **	Adjunct % **	Avg Census Enroll	Avg End of Term Enroll	Retention % ***	Success % ***	FTES	WSCH	FTEF	Productivity
CRJ-101 Intro to Criminal Justice	2	0.0%	0%	100%	29.0	25.0	86.2%	80.0%	4.80	232	0.17	464.00
CRJ-102 Criminal Law	2	0.0%	0%	100%	21.0	17.5	83.3%	51.4%	3.47	168	0.17	336.00
CRJ-103 Introduction to Evidence	2	0.0%	0%	100%	21.5	20.0	93.0%	82.5%	3.56	172	0.17	344.00
CRJ-104 Criminal Court Process	2	0.0%	0%	100%	10.0	9.5	95.0%	68.4%	1.78	80	0.17	160.00
CRJ-105 Cultural Diversity Crim Justic	2	0.0%	0%	100%	14.5	12.5	86.2%	92.0%	2.49	116	0.17	232.00
CRJ-108 Juvenile Law and Procedures	2	50.0%	0%	100%	5.0	2.0	40.0%	50.0%	0.44	20	0.08	80.00
CRJ-112 Introduction to Investigation	1	0.0%			10.0	8.0	80.0%	75.0%	0.80	40	0.08	160.00
<b>Total</b>	<b>13</b>	<b>7.7%</b>	<b>0%</b>	<b>100%</b>	<b>17.3</b>	<b>14.9</b>	<b>86.5%</b>	<b>74.9%</b>	<b>17.34</b>	<b>828</b>	<b>1.00</b>	

\* Excludes Summer, noncredit, work experience, internship, and cancelled sections

\*\* Excludes summer assignments. Based on instructional workload and the percentage of workload assigned under full-time contracts versus adjunct contracts

\*\*\* Withdrawal and success statistics exclude noncredit classes.